



Master of Liberal Arts & Sciences Application Update

Instructions for students who have not completed an MLAS course in up to 12 months:

Master of Liberal Arts & Sciences students who interrupt their educational programs by not successfully completing at least one course for up to a 12 month period, and who have not enrolled elsewhere in the interim, must submit an Application Update form to the MLAS Program Director for approval at least *one week prior* to registration for the re-enrollment term. There is no application fee.

Instructions for students who have not completed an MLAS course in more than 12 months:

Students who have not successfully completed a course in the MLAS Program in a period of 12 months of more must be approved by the Graduate Council. These students should submit this form to the MLAS Program Director with a statement of intent, explaining why the student wishes to re-enroll in the MLAS Program. These materials must be submitted to the MLAS Program Director at least *one month prior* to registration for the re-enrollment term. The MLAS Program Director will present the materials to the Graduate Council for approval.

Instructions for former Graduate Special, non-degree-seeking students:

This form is not to be used by students who have previously been enrolled as a Graduate Special, non-degree-seeking student. These students must complete a NEW Application for Admission form, available on the MLAS Program website or from the MLAS Program Office.

PREFERRED STARTING DATE (Check one) Year 20____ Term: Fall (*August*) Spring (*January*) Summer session

TYPE OF APPLICATION

- Master of Liberal Arts & Sciences Student applying to return after a Leave of Absence of less than 12 months
- Master of Liberal Arts & Sciences Student applying to return after withdrawing from the MLAS program, or after not completing MLAS courses for more than 12 months

What was the last semester you were enrolled in MLAS classes? _____

Were you enrolled at another institution during your Leave of Absence? _____ If so, please list institution and program of study:

_____ Official transcripts may be requested by the Graduate Council.

FULL LEGAL NAME (NO INITIALS OR ABBREVIATIONS)

_____ *last first middle Jr./III/etc. preferred name/nickname*

All legal names previously used _____

Social Security number _____ - _____ - _____ (*Voluntary, used for university record keeping and federal/state tax reporting*)

Student ID number _____ (*Required*)

CURRENT MAILING ADDRESS: _____
street / P.O. box county

_____ Valid until _____
city state ZIP (9-digit) (month/day/year)

Home phone _____ / _____ Cell phone _____ / _____ E-mail _____

PERMANENT MAILING ADDRESS:

(if different from above) _____
street / P.O. box county

_____ *city state ZIP (9-digit) country (international students)*

Home phone _____/_____ Cell phone _____/_____ Length of time at this address _____

BILLING MAILING ADDRESS:

(if different from above) _____

street / P.O. box county

_____ - _____
city state ZIP (9-digit) country (international students)

Home phone _____/_____ Cell phone _____/_____

CITIZENSHIP:

Are you a U.S. Citizen? Yes No

If not a U.S. Citizen:

Country of citizenship: _____

Are you a permanent U.S. Resident? Yes No

If a permanent U.S. Resident, please provide the following:

Resident alien: Green Card number _____ Issue date _____ Expiration date _____

If not a U.S. citizen, but have a visa:

Non-resident alien: Type of visa _____ Issue date _____ Expiration date _____

RESIDENCY STATUS

North Carolina Law (General Statute 116-143.1) states that in order to determine eligibility for the in-state tuition rate, "Every applicant for admission shall be required to make a statement as to length of residence." North Carolina law (G.S. 116-143.1) also requires that: "To qualify as a resident for tuition purposes, a person must have established legal residence (domicile) in North Carolina and maintained that legal residence for at least 12 months immediately prior to his or her classification as a resident for tuition purposes." Every student readmitted to UNC Asheville must be classified for the term admitted as either a resident or non-resident of North Carolina for tuition purposes prior to enrollment. The following information should allow for an accurate determination of residency status.

I certify that I am a bona fide resident of _____ in

_____ county state

I have been a resident from _____ to _____
begin date (m/d/yy) end date (m/d/yy)

Why and when did you move your home to NC? _____ Reason: _____

Give dates and locations of places lived OUTSIDE of North Carolina within the past five years:

Location: _____ Dates resided: _____ to _____

Location: _____ Dates resided: _____ to _____

Location: _____ Dates resided: _____ to _____

Location: _____ Dates resided: _____ to _____

ADDITIONAL RESIDENCY INFORMATION

Where (state) and When (month & year) were the following done by you (student/applicant) during the past three years? Answer all that apply.

Registered to vote/voted: State: _____ Month/Year _____

Driver's license (acquired): State: _____ Month/Year _____

Driver's license (renewed): State: _____ Month/Year _____

Paid property tax: State: _____ Month/Year _____

Filed state tax as a resident: State: _____ Month/Year _____

PERSONAL DATA

Date of birth _____ City and state of birth _____

Sex: Female Male

RACIAL/ETHNIC IDENTIFICATION (used for federal reporting purposes only)

1) Are you Hispanic/Latino? No Yes

2) Please select one or more of the following as applicable:

- African American/Black American Indian/Alaskan Native Asian Caucasian/White
 Native Hawaiian/Other Pacific Islander Other (specify) _____

MILITARY STATUS

Are you now, or have you ever been, a member of any branch of the U.S. Armed Forces? No Yes Currently serving

REQUIRED INFORMATION

Your “yes” answer to one or more of the following questions will not necessarily preclude your being admitted. However, your failure to provide complete, accurate and truthful information will be grounds to deny or withdraw your admission, or to dismiss you after enrollment.

For the purpose of the following five questions, “crime” or “criminal charges” refers to any crime other than a traffic-related misdemeanor or an infraction. You must, however, include alcohol or drug offenses whether or not they are traffic related.

1. Have you ever been found responsible for a disciplinary violation at any educational institution you have attended from 9th grade (or the international equivalent) forward, whether related to academic misconduct or behavioral misconduct, that resulted in your probation, suspension, removal, dismissal, or expulsion from the institution? No Yes
2. Have you ever been adjudicated guilty or convicted of a misdemeanor, felony, or other crime? No Yes
3. Do you have any criminal charges pending against you? No Yes
4. Have you entered a plea of no contest or nolo contendere, or an Alford plea, to a misdemeanor, felony, or other criminal charge; or received a deferred prosecution or prayer for judgment continued for such a charge; or otherwise accepted responsibility for such a crime?
 No Yes
5. Have you received any type of discharge from military service “other than an honorable discharge”? No Yes Not Applicable

If you answered yes to any of the above questions, please provide a detailed and thorough explanation for each item, including dates, specific circumstances and outcome.

You must promptly notify OneStop Student Services and the MLAS Program in writing of any criminal charge, any disposition of a criminal charge, or any school, college or university disciplinary action against you, or any type of military discharge other than an honorable discharge that occurs at any time after you submit this application. Your failure to do so will be grounds to deny or withdraw your admission, or to dismiss you after enrollment.

Students who indicate they have been convicted of a crime will be notified regarding required procedure for obtaining a criminal background check from the UNC System approved vendor.

Failure to completely answer questions 1–5 will delay the processing of your application. *If you answer “yes” to any of the six questions above, you must provide an explanation of the circumstances on a separate sheet titled Additional Information.*

PLEASE NOTE: You must promptly notify the Office of the Registrar *in writing* of any criminal charge, any disposition of a criminal charge, or any school, college or university disciplinary action against you, or any type of military discharge other than an honorable discharge that occurs at any time after you submit this application.

Your failure to do so will be grounds to deny or withdraw your readmission, or to dismiss you after enrollment.

APPLICANT'S AFFIRMATION

I certify the above to be correct and authorize the secondary schools and/or colleges I have attended to release transcripts, test scores, recommendations and other information required by the University of North Carolina at Asheville. I understand that all credentials submitted in support of this application become the property of the university and are not returnable. I have not omitted any previous colleges of attendance. I agree to conform to the rules and regulations of the university. Any additions or changes in the information provided on this application must be submitted in writing to the Admissions Office prior to enrollment. Furthermore, I understand that any misrepresentation of information will make me ineligible for admission or subject to dismissal from UNC Asheville.

Application must be signed and dated before we can render an admission decision. An incomplete application will be returned to you for completion, thereby delaying action on your application.

APPLICANT'S SIGNATURE _____ **DATE** _____

Please submit this form to the MLAS Program Office, UNC Asheville CPO 1860, 1 University Heights, Asheville, NC 28804.

For office use only:

Program Director: Approved: _____ Signature _____ Date: _____

Denied: _____ Signature _____ Date: _____