

MASTER OF LIBERAL ARTS & SCIENCES PROGRAM



Letter of Recommendation Form

If you have questions, please contact the Office of Admissions at 828.251.6481.

Application deadlines are April 1 for fall admission and November 1 for spring admission.

INSTRUCTIONS FOR THE APPLICANT: Fill out the top section of three copies of this form. Give the forms to three people who can assess your academic ability or preparation, and have them send the forms directly to the Office of Admissions at:

**UNC Asheville Office of Admissions
CPO 1320
Asheville, North Carolina 28804
or emailed to admissions@unca.edu**

To be completed by the applicant:

Name of applicant _____

*Applicant must sign **one** of the following declarations (form will be considered incomplete without signature):*

I waive my right of access to this recommendation form under the Family Educational Rights and Privacy Act of 1974. (If this statement is signed by the applicant, s/he will not be able to see this letter of recommendation.)

Signed _____ Date _____

I do not waive my right of access to this recommendation form under the Family Educational Rights and Privacy Act of 1974. (If this statement is signed by the applicant, s/he will be able to see this letter of recommendation.)

Signed _____ Date _____

INSTRUCTIONS FOR THE RECOMMENDER: The person named above is applying for admission to the Master of Liberal Arts & Sciences Program at the University of North Carolina Asheville. This program is designed for mature adults seeking intellectual challenge and personal development.

To be completed by the recommender:

Name of recommender _____

Title/Position and Institution or organization _____

Address _____

Email address: _____ Phone: _____

How long and in what connection have you known the candidate? _____

Form continues on page 2.

Your written evaluation of this applicant: (Use space below, or attach separate sheet if necessary.)

The admissions committee is interested in your assessment of those personal qualities that relate to the candidate's ability to pursue a rigorous, interdisciplinary course of graduate study. Does he or she think critically, speak and write well, work independently? Is he or she creative, highly motivated, disciplined? We will appreciate receiving your candid evaluation of the candidate's strengths and weaknesses in these areas as well as any other information you consider relevant. Please use the space below or attach a separate letter.

Rating Scale

Please evaluate the candidate in the following categories:

	Exceptional (5)	(4)	Average (3)	(2)	Poor (1)	No basis for judgment
Intelligence						
Intellectual curiosity						
Originality / imagination						
Industry / motivation						
Maturity & judgment						
Oral communication						
Written communication						

Your recommendation for this candidate for admission:

- Highly recommended Recommended Recommended with reservation Not recommended

Name of Recommender _____

Signature _____ Date _____