

Master of Liberal Arts & Sciences
Request for Approval: MLAS 610/Tutorial Course or
MLAS 571, 572 or 573/Special Topics Course
PLEASE TYPE DIRECTLY INTO THIS FORM.



Student name _____ Student ID number _____ Instructor _____

Department _____ Course number _____ Course title _____

Semester and year _____ ___ Full semester ___ Term I ___ Term II ___ Term III HOURS CREDIT (1-3): _____
(Summer only)

If form is being submitted after the first two weeks of classes, provide the start and end dates: _____

Why is it necessary to offer this as an individual course this term? _____

INSTRUCTIONS: Please attach a full syllabus and complete the questions below. Please note that using TBD or TBA on any line will not be accepted. In addition, a brief course description must accompany this request when submitted if it is a course not currently listed in the catalog.

Instructor's C.V. to accompany this form if not on file with MLAS.

1. What are the course objectives? _____

2. Title of required text/s: _____

3. Graded assignments and due dates: _____

4. Dates and times for meetings between instructor and student: _____

5. Expected hours per week of independent work by student: _____
(Not including meeting time with faculty)

6. Required Signatures:

Student _____ Date _____

Instructor _____ Date _____

Advisor _____ Date _____

Dept Chair _____ Date _____

FOR OFFICE USE ONLY

Added to student's schedule by _____ Date _____